

## HMC PROJECTS IN CENTRAL AND EASTERN EUROPE

### OPPORTUNITY FOR TEACHERS TO SPEND A YEAR IN THE U.K. AS ASSISTANT TEACHERS DURING THE ACADEMIC YEAR 2014-2015 (T2)

Applications are invited from teachers or university students training to be teachers who are nearing the end of their course to spend **one year only** on a Training and Work Experience Scheme as Assistant Teachers in a British independent school.

**Aims:** To provide teachers with the opportunity to gain experience of the British educational system, to understand something of the British way of life and to gain a greater command of English.

**Recruitment:** Teachers of the following subjects are most easily placed: biology, physics, chemistry, mathematics, information technology, design and technology, art, music, physical education and sport, economics or business studies, English as a second or foreign language and junior classes. There are occasionally vacancies for teachers of French, German, Spanish, history or geography.

Most vacancies are for secondary teachers (pupils aged 11-18) but some vacancies do occasionally exist also for teaching younger pupils (aged 7-11).

#### **Essential Qualities:**

- having a good knowledge of English: ability to communicate easily and accurately but total fluency is not essential if there is a willingness to learn quickly;
- qualified and competent in subject area(s);
- willing to gain experience and assist with duties in a residential situation;
- having a friendly and outgoing attitude;
- adaptable and able to integrate easily and work in a team;
- confident and independent;
- hardworking, flexible and highly motivated;
- ready to supervise sports and/or contribute to extra-curricular activities (expertise in a sport, music, drama or another activity would be welcome);
- having a commitment to share the experience with others on returning home.

**Accommodation:** This is provided by the host school, usually in boarding houses where the teacher will act as a resident tutor for boarding children.

**Dependants:** The allowance and accommodation are not sufficient for dependants. Applicants must be prepared to go alone, although short visits from dependants, partners or spouses during the holidays may be possible after negotiation with the school.

**Remuneration:** Teachers will not receive a full teacher's salary but will be paid not less than the national minimum wage, currently £9,843 per year or £189 per week, throughout the year. Free board and lodging will be provided during term-time.

Teachers will have to pay a small contribution to National Insurance, for access to free treatment under the National Health Service for all medical needs except dental treatment, which is not covered.

**Travel Expenses:** selected candidates cover their own travel expenses to and from the UK.

**Fees:** Teachers whose applications are successful and who take up places in British schools will be asked to contribute £1,000 (£900 for those non-EU teachers who have had to pay for a visa) to cover some of the costs incurred directly for their benefit. We do not require the total sum in advance but accept the payment in two parts, the first £500 (£450) being due by 1 December 2014 and another £500 (£450) by 1 March 2015. Money does not have to be transferred to the UK in advance, as teachers can wait until they have been paid by their schools.

This salary should leave teachers with enough money for personal use after the costs of accommodation and food have been met. This should be sufficient to join friends when they go out to go to the theatre or a football match, to buy clothes in the sales and to travel to interesting places in the country. Our aim is for teachers to be able to make the best use of their time in Britain, although they may find many items expensive.

**Applications** should include a full *curriculum vitae* (including postal address and e-mail address and any special talents, interests or hobbies), a covering letter written in English explaining the reasons for applying (all typed or in black ink, please), photocopies of degree certificate(s) and a passport-sized photograph – **no CDs please!** Applicants should also include letters of recommendation from **two** referees translated into English on official headed paper.

**Interviews** will be arranged by the coordinator in each country. These will probably take place during January 2014. Applicants will normally be informed if they have been successful during the period March to May.

**Orientation Course:** Successful candidates will be invited to attend an orientation course at Fitzwilliam College in Cambridge from 29 August - 1 September 2014 for all teachers and scholars from Central and Eastern Europe. They should travel to the UK on 29 August, unless they are required to join their schools before then in the event of an earlier start to the school year.

For further details also read the Romanian version of this document (on our website).

Applications should be sent as follows, by 16 December 2013:

**Teachers from:** *București, Tulcea, Constanța, Calarași, Argeș, Prahova, Olt, Dîmbovița, Ialomița, Ilfov, Giurgiu, Teleorman, Brăila, Timiș, Bihor, Gorj, Vâlcea, Dolj, Mehedinți, Caraș Severin and Hunedoara to:*

Cristina Marinescu (Projects Officer, British Council București)

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Tel: 021 307 9628; fax: 021 307 96 01; e-mail: [cristina.marinescu@britishcouncil.ro](mailto:cristina.marinescu@britishcouncil.ro)



**Teachers from:** Cluj, Sibiu, Harghita, Alba, Maramureş, Bistriţa, Braşov, Covasna, Satu Mare, Sălaj and Mureş to:

Dan Andone (Centre Manager, British Council Centre Cluj)

Str. Arany Janos 11, 400 028 Cluj

Tel/Fax: 0264-593 290; e-mail: [dan.andone@britishcouncil.ro](mailto:dan.andone@britishcouncil.ro)

**Teachers from:** Iaşi, Botoşani, Galaţi, Buzău, Bacău, Vaslui, Neamţ, Vrancea and Suceava to:

Nicoleta Irimia (Centre Manager, British Council Centre Iaşi)

Str. Păcurari 4, 700 511 Iaşi

Tel/Fax: 0232-258457; e-mail: [nicoleta.irimia@britishcouncil.ro](mailto:nicoleta.irimia@britishcouncil.ro)