

Welcome to the British Council Library

Important information! Please read carefully

Registration

Anybody can become member of the British Council Library. When you register, please have your ID card and the registration fee. Children under 14 can be registered in the presence of their parents/tutors. **Your membership at the British Council Library is valid for 1 year or 6 months** (except for the Swift membership, valid for only 1 day), and can be used in all British Council Libraries in Romania. The validity of the membership includes one month of holiday in August. Renewing of the membership in any other British Council Library is equal to becoming a new member.

All members should comply with our regulations. We reserve the right to cancel membership in case of serious infringement of regulations.

Only you can use your membership. **Materials can be borrowed only by presenting your British Council Library membership card.** Access to the reading room is only possible on the basis of your membership card. **In case you lose your membership card it is mandatory for a new card to be issued after you pay the 15 RON fee.**

The membership fee is non-refundable. If you are unable to further benefit from our services (e.g. you are leaving the country for a long period of time), your membership can be transferred to another person, without any additional fees. The new holder can use the membership until the expiry date of the card.

If you renew your membership within one month of its expiry date, you will benefit from a **10% discount**.

Loan periods, renewals, reservations and fines

- You can keep the books borrowed from the British Council Library for **3 weeks**. Magazines, CDs (if they are not part of a set) and DVDs can be borrowed for **1 week**. Return dates are stamped on every borrowed material.
- **For each day of overdue a fine of 1 RON will be charged per borrowed material.** In case a material is returned late, a fine will be recorded which **must be paid in full within one month**. Not complying with this policy will incur **suspending the library membership**.
- **Borrowed items can be renewed only 1 time**, either personally, by phone or e-mail, provided they have not been reserved by another library member. After a renewal, the items **can be borrowed for a second time only after** a period of at least 5 working days has passed.
- **The borrowed materials can be returned by another person on your behalf**, but only directly at the British Council Library. Returns by post or courier will not be accepted.
- If one of your desired titles is on loan, **you can make a reservation**. As soon as the material is returned, we will notify you by e-mail or SMS, and the title will be retained for a week. After one week, your reservation will be cancelled.
- **Borrowed items can be returned only if the set is complete.**

The British Council Library reserves the right to change its prices for services and fines with no prior notice to its members.

Working hours:

Monday, Wednesday	13.00 – 19.00
Tuesday, Thursday and Friday	10.00 – 16.00
Saturday, Sunday	closed

Type of subscription	Included services	Prices (RON)
Standard	Lending: 5 books (3 weeks) 2 DVDs /CDs (1 week) 2 exams materials (set of books, 3 weeks) 1 magazine (1 week)	100 RON/ year
		60 RON/ 6 months
Youth/Senior <i>(for pupils, students, retired persons)</i>	Lending: 5 books (3 weeks) 2 DVDs /CDs (1 week) 2 exams materials (set of books, 3 weeks) 1 magazine (1 week)	70 RON/ year
		40 RON/ 6 months
English Students <i>(for English students)</i>	Lending: 7 books (3 weeks) 2 DVDs /CDs (1 week) 2 exams materials (set of books, 3 weeks) 1 magazine (1 week)	70 RON/ year
		40 RON/ 6 months
English Teachers <i>(for teachers of English)</i>	Lending: 7 books (3 weeks) 2 DVDs /CDs (1 week) 3 exams materials (set of books, 3 weeks) 1 magazine (1 week)	70 RON/ year
		40 RON/ 6 months
Exams	Lending: 3 exams materials (set of books, 3 weeks)	50 RON/ 6 months
Kids <i>(children aged below 14 years old)</i>	Lending: 2 books (3 weeks) 1 DVDs /CDs (1 week) 1 exams materials (set of books, 3 weeks) 1 magazine (1 week)	40 RON/ an
Swift <i>(validity: 1 day)</i>	On-the-premises access to all collections Free Internet access 20 free Xerox copies	10 RON/ zi

Please note:

- All membership types benefit from the following additional services: wireless internet, on-the-premises access to all the materials at the British Council Library
- Members of other British Council Libraries in Romania will be able to borrow the maximum number of materials allowed by the centre that makes the loan
- The borrowed materials will be returned to the same centre from which they have originally been borrowed
- Disabled persons benefit from the Standard membership free of charge
- If you renew your card within 30 days from its expiring date you will have a 10% discount for your type of card. (Standard/ Youth / Senior)

Extra-options:

- Adding a member to the card: **10**
- More lending materials:
 - 1 magazine: **10**
 - 1 DVD: **10**
 - 1 book: **10**
 - 1 exam material: **10**

Other services:

- Quick Placement Test (QPT) – **15**
- Photocopies : **0,5 lei / page**
- Printing: **0,5 lei / page**

Fines:

- Overdue books/magazines (per day): **1 leu/day/material**
- Lost membership Card: **15 lei**
- Lost/Damaged materials: **Catalogue price + 10%**